

# CONTRACT & DEAL MANAGEMENT

The time spent generating, reviewing, approving, signing and renewing contracts and deals is immense. Tracking the process, in a reliable way, and being able to identify bottlenecks, can maximize the operational performance of your business while reducing risk. Increasing productivity when managing contracts or deals means that they close faster, freeing up resources to pursue additional opportunities and grow your business.

## SECURE & EFFICIENT MANAGEMENT FROM THE FIRST REQUEST THROUGH FINAL SIGNATURES & ARCHIVING

Contract and deal management technology allows you to standardize, streamline and automate document creation, processing, negotiation, execution through to expiration and archiving. Our solution allows businesses to manage the document lifecycle and meet critical milestones.



### AUDIT TRAIL

Automatically retain document history, including versioning and editing, so activity is easily tracked



### MOBILITY

Allow access to all contracts or deals and related documents, and participate in lifecycle workflows, from anywhere, on any device



### REPORTING

Gain a complete view on contract or deal status and ensure that staff are notified of upcoming critical dates



### WORKFLOW AUTOMATION

Streamline the contracts process by integrating with enterprise applications, Microsoft Office and Adobe and third party products such as Salesforce and DocuSign



### COLLABORATION & RETRIEVAL

Easily retrieve and share documents, internally or externally, so that deadlines and obligations are met



### DASHBOARDS

Securely view contract activities to easily see the full workflow process and send notifications to expedite the process

## BENEFITS

- > Meet contractual requirements and obligations through established document lifecycle management policies
- > Avoid financial risk due to incomplete or broken contracts and leases
- > Maximize productivity by reducing time spent managing the process
- > Close deals faster, freeing up resources to pursue additional opportunities and grow your business



## 24/7 SUPPORT FOR YOUR ORGANIZATION

Our experts don't just recommend and implement solutions – they can manage them too. We can provide 24/7 support to ensure your technology runs optimally so your employees stay focused on delivering business value.



Proactive monitoring, alerting and remediation for core infrastructure and network applications



Pre-determined escalation and remediation process



Simplified reporting and alerting

### BENEFITS

- > Focus – Micro Strategies' staff focuses on managing your IT, allowing your staff to focus on more strategic objectives and your company to focus on its core business
- > Lower cost of ownership – Leverage our staff's expertise while only paying a recurring flat fee instead of paying for full-time support staff
- > Scalability - Resources can be brought on as needed, without the need to go through the hiring process
- > Flexibility – Services can be customized as needed with support levels being quickly scaled up or down as needed

## WHY MICRO STRATEGIES?

Micro Strategies brings together the right mix of solutions and resources to address your unique challenges and help you use your data to drive results. From application development and DevOps to security and core infrastructure, our experts are able to design, develop, implement and operate solutions that drive business value. Beyond their technical expertise, our highly-skilled, certified team of professionals has hands-on experience as customers – giving them a unique perspective on the solutions that they design and implement for our clients.