

# LEASE DOCUMENT MANAGEMENT

For businesses in heavily regulated industries such as airlines, construction and healthcare, the time spent tracking and managing equipment lease documents can be immense. Without automated or standardized document management processes in place, staff wastes valuable time searching for lease documents and supporting materials, leaving them unable to effectively negotiate leases or focus on more strategic priorities. In addition, regulations requiring strict compliance with industry rules make it even more difficult; noncompliance can often result in failed audits and fines.

## **AUTOMATION, COMPLIANCE & STANDARDIZATION FOR EQUIPMENT LEASE BUSINESS PROCESSES**

Micro Strategies' lease document management solution integrates with your content services platform to provide you with a system to manage leases and related documents for high-value equipment throughout their lifecycle, from leasing or purchase to final disposition. With this solution, your staff can automatically categorize and store documents in a standardized manner, easily search and find the documents in the repository and share documents with internal and external partners.



### **CENTRALIZATION**

All lease documents and related data are in a single repository



### **STREAMLINED PROCESSES**

Standardized categorization and folder structure based on the organization's business requirements



### **METADATA ASSIGNMENT**

Data is automatically assigned, enabling more robust searching of content



### **AUDIT TRAIL**

Automatically record document history, including versioning and editing, so activity is easily tracked



### **CONSISTENCY**

Deal-related folders are automatically provisioned to ensure consistency



### **BUSINESS-FOCUSED SEARCH INTERFACE**

Quickly access the documents you need

## **BENEFITS**

- > Ability to manage leases through the entire lifecycle (acquisition, financing, multiple leases, warranties, ancillary documents, disposition) ensures that staff and auditors can easily track asset life
- > Compliance with leasing standards and industry regulations
- > Increased productivity since staff spend less time managing the lease process



## 24/7 SUPPORT FOR YOUR ORGANIZATION

Our experts don't just recommend and implement solutions – they can manage them too. We can provide 24/7 support to ensure your technology runs optimally so your employees stay focused on delivering business value.



Proactive monitoring, alerting and remediation for core infrastructure and network applications



Pre-determined escalation and remediation process



Simplified reporting and alerting

### BENEFITS

- > Focus – Micro Strategies' staff focuses on managing your IT, allowing your staff to focus on more strategic objectives and your company to focus on its core business
- > Lower cost of ownership – Leverage our staff's expertise while only paying a recurring flat fee instead of paying for full-time support staff
- > Scalability - Resources can be brought on as needed, without the need to go through the hiring process
- > Flexibility – Services can be customized as needed with support levels being quickly scaled up or down as needed

## WHY MICRO STRATEGIES?

Micro Strategies brings together the right mix of solutions and resources to address your unique challenges and help you use your data to drive results. From application development and DevOps to security and core infrastructure, our experts are able to design, develop, implement and operate solutions that drive business value. Beyond their technical expertise, our highly-skilled, certified team of professionals has hands-on experience as customers – giving them a unique perspective on the solutions that they design and implement for our clients.